

IMPORTANT ANNOUNCEMENT FOR ALL PARENTS AND GUARDIANS

The Friends of St Monica's School - Annual General Meeting 2022/2023

We hereby give notice of the Annual General Meeting of The Friends of St Monica's School, to be held on Thursday 2nd November 2023 via ZOOM meeting. The evening will commence at 8.00pm with the Annual General Meeting and election of officers and committee members for the forthcoming school year. We anticipate that the AGM should last approximately 1.5hr.

The Friends plays a vital part in the school community and all parents/guardians are automatically members of The Friends so you are all very welcome to attend and support the AGM. This is your chance to hear and see how the funds you have helped to raise have been used for the benefit of your children.

The AGM is also an opportunity for you to elect The Friends Committee who will represent the association throughout the forthcoming academic year. Nominations should be sent in advance of the AGM - for existing committee members willing to stand for re-election and for anyone wishing to stand as an Ordinary Committee Member, for the first time. The existing committee members who hold the roles of Chair(s), Vice-Chair, Treasurer and Secretary have agreed to continue in their respective roles for another year but we will go through the re-election of these roles at the AGM in keeping with the rules set out by the Charities Commission.

If you would like any further information about what is involved in being a Committee Member, please feel free to speak to me or Nacho, or alternatively you can email thefriendsofstmonicas@googlemail.com. As our PTA is a registered charity, all committee members automatically become Trustees of the Charity. Before submitting your nomination form, please read the Charity Commission publication 'The Essential Trustee – What you need to know' which is included with this email.

Please return the slips below as soon as possible, or by the 3.15pm 1st November at the latest. Alternatively, you can let us know any nomination information by email to thefriendsofstmonicas@googlemail.com

We look forward to seeing some of you on the 2nd November!

Regards

Breda Ward and Nacho Nieto Garcia
Chairs



NOMINATION FOR OFFICER/MEMBER OF THE FRIENDS COMMITTEE

For position of: Ordinary Committee Member

I wish to nominate

Signed

Date