

8th December 2020

Dear Parents

I wanted to write to you all in case you hear anything in the news about an email schools have received from the Department for Education (DfE) this afternoon. The email is suggesting that schools choose to put an INSET day on Friday 18th December.

As you might have guessed, we have no intention of changing the diaries at such late notice. We have things booked in for the children and we also know that a late change could be very difficult for our families in terms of childcare. **School will therefore close as planned at 1pm on Friday 18th December.**

The email does ask however, that we make everyone aware of the arrangements in terms of Covid-19 cases during the school holidays and so it would be helpful if you could make yourselves familiar with the following:

- If a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms **within 48 hours of being in school, the school is asked to assist in identifying close contacts** and advising self-isolation, as the individual may have been infectious whilst in school.
- Where a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms **more than 48 hours since being in school, the school should not be contacted.** Parents and carers should follow contact tracing instructions provided by NHS Test and Trace.

If you do need to contact school as per the first bullet point, please email this address headteacher@st-monicas.enfield.sch.uk. I sincerely hope that we all get a Christmas holiday without interruption – I'm sure you'll agree that it's very well needed and deserved after the year we have all had.

Kind regards

Kate Baptiste
Headteacher